Monitoring and corrective action sheet

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| Date production commenced | CCP No | Monitoring activity, critical limit (and target level if applicable), who is responsible |
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| Time monitoring took place (start and end of run and at timed intervals as specified) | Value (e.g. Temp, time, aw, pH, pass/fail) | Initial if this value meets that specified | Corrective action required | Details of corrective action |
| Action taken to regain control | Actions to prevent unsafe product reaching the customer | Action to prevent recurrence |
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| Document control reference details: |   | Sheet checked and signed off (Signature of authorised personnel)  | Date: |